

Landowner: \_\_\_\_\_

County: \_\_\_\_\_

## EASEMENT APPLICATION CHECKLIST

### WETLANDS RESERVE PROGRAM

Information to State Office

Six-Part Folder – SEND ORIGINAL (see WRPM 514.36)

**COMPLETED**

<b><u>Cover 1</u></b>	✓	Application for Long-Term Contracted Assistance (AD-1153)	_____
	✓	Ranking Criteria (NY-WRP-5)	_____
	✓	Eligibility Determination (NY-WRP-2)	_____
	✓	Preliminary Certificate of Inspection & Possession (WRP-17)	_____
	✓	Marital Status Form (NY-WRP-7)	_____
	*	Race and National Origin Identification (NY-EOP-1)	_____
	✓	Proof of Title	_____
<b><u>Cover 2</u></b>	✓	Eligibility Cover Letter (Exhibit 514.92)	_____
	*	Conservation Assistance Notes (NRCS-CPA-6)	_____
	*	General Correspondence	_____
<b><u>Cover 3</u></b>	✓	Wetland Determination (NRCS-CPA-026)	_____
	*	Wetland Documentation Record (NRCS-NY-35)	_____
	✓**	Soils Map	_____
<b><u>Cover 4</u></b>	✓	Draft Wetlands Reserve Plan of Operation (CST)	_____
	✓**	Plan Map	_____
	*	NY-WRP-1	_____
	*	U.S. Fish & Wildlife Service Commitment (NY-WRP-6)	_____
	*	Landowner(s) Offer (NY-WRP-10)	_____
	*	Donated Easement Acres (NY-WRP-12)	_____
<b><u>Cover 5</u></b>	✓	NEPA Documentation (NRCS-CPA-52)	_____
	✓	Hazardous Substance Examination Checklist (WRP-16)	_____
	✓	Cultural Resources Data Request (NY-SSC-01)	_____
<b><u>Cover 6</u></b>	✓	Draft Contract Support Document (AD-1155E)	_____
	*	Payment Assignment	_____
	✓	5 Copies of Additional Maps: Plan Map, Road Map, Topo, Soils Map, Tax or Plat Map	_____

✓ Minimal Application Documentation  
\* Optional  
\*\* With Labels

**March 2004**